

WD 15-4719 (Rev.-2) was first posted on www.wdol.gov on 01/03/2017

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REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Daniel W. Simms                      Division of Director                              Wage Determinations	Wage Determination No.: 2015-4719 Revision No.: 2 Date Of Revision: 12/30/2016

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

States: Indiana, Kentucky, Ohio

Area: Indiana Counties of Dearborn, Ohio  
 Kentucky Counties of Boone, Bracken, Campbell, Gallatin, Grant, Kenton, Pendleton  
 Ohio Counties of Brown, Butler, Clermont, Hamilton, Warren

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.73
01012 - Accounting Clerk II		15.42
01013 - Accounting Clerk III		17.25
01020 - Administrative Assistant		23.69
01035 - Court Reporter		19.39
01041 - Customer Service Representative I		12.01
01042 - Customer Service Representative II		13.51
01043 - Customer Service Representative III		14.73
01051 - Data Entry Operator I		13.64
01052 - Data Entry Operator II		15.21
01060 - Dispatcher, Motor Vehicle		17.80
01070 - Document Preparation Clerk		14.16
01090 - Duplicating Machine Operator		14.16
01111 - General Clerk I		13.16
01112 - General Clerk II		14.35
01113 - General Clerk III		16.11
01120 - Housing Referral Assistant		19.84
01141 - Messenger Courier		12.66
01191 - Order Clerk I		13.59
01192 - Order Clerk II		17.02
01261 - Personnel Assistant (Employment) I		15.67
01262 - Personnel Assistant (Employment) II		17.53
01263 - Personnel Assistant (Employment) III		19.55
01270 - Production Control Clerk		22.39
01290 - Rental Clerk		14.57
01300 - Scheduler, Maintenance		15.84
01311 - Secretary I		15.84
01312 - Secretary II		17.79
01313 - Secretary III		19.84
01320 - Service Order Dispatcher		14.92

01410 - Supply Technician	23.69
01420 - Survey Worker	17.63
01460 - Switchboard Operator/Receptionist	14.31
01531 - Travel Clerk I	12.86
01532 - Travel Clerk II	13.72
01533 - Travel Clerk III	14.55
01611 - Word Processor I	13.91
01612 - Word Processor II	15.62
01613 - Word Processor III	17.63
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	21.14
05010 - Automotive Electrician	23.12
05040 - Automotive Glass Installer	21.61
05070 - Automotive Worker	22.26
05110 - Mobile Equipment Servicer	20.65
05130 - Motor Equipment Metal Mechanic	24.59
05160 - Motor Equipment Metal Worker	22.26
05190 - Motor Vehicle Mechanic	23.03
05220 - Motor Vehicle Mechanic Helper	20.30
05250 - Motor Vehicle Upholstery Worker	21.42
05280 - Motor Vehicle Wrecker	22.26
05310 - Painter, Automotive	23.12
05340 - Radiator Repair Specialist	22.26
05370 - Tire Repairer	15.45
05400 - Transmission Repair Specialist	24.59
07000 - Food Preparation And Service Occupations	
07010 - Baker	12.32
07041 - Cook I	12.59
07042 - Cook II	13.52
07070 - Dishwasher	9.17
07130 - Food Service Worker	10.13
07210 - Meat Cutter	16.11
07260 - Waiter/Waitress	9.20
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	17.91
09040 - Furniture Handler	13.81
09080 - Furniture Refinisher	17.91
09090 - Furniture Refinisher Helper	15.31
09110 - Furniture Repairer, Minor	16.59
09130 - Upholsterer	17.91
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.03
11060 - Elevator Operator	12.13
11090 - Gardener	17.15
11122 - Housekeeping Aide	12.52
11150 - Janitor	12.52
11210 - Laborer, Grounds Maintenance	14.99
11240 - Maid or Houseman	9.90
11260 - Pruner	13.48
11270 - Tractor Operator	16.71
11330 - Trail Maintenance Worker	14.99
11360 - Window Cleaner	13.26
12000 - Health Occupations	
12010 - Ambulance Driver	17.31
12011 - Breath Alcohol Technician	18.72
12012 - Certified Occupational Therapist Assistant	24.85
12015 - Certified Physical Therapist Assistant	25.40
12020 - Dental Assistant	17.26
12025 - Dental Hygienist	34.24
12030 - EKG Technician	23.24
12035 - Electroneurodiagnostic Technologist	23.24
12040 - Emergency Medical Technician	17.31
12071 - Licensed Practical Nurse I	16.73
12072 - Licensed Practical Nurse II	18.72
12073 - Licensed Practical Nurse III	20.87

12100 - Medical Assistant	14.39
12130 - Medical Laboratory Technician	18.47
12160 - Medical Record Clerk	16.86
12190 - Medical Record Technician	17.33
12195 - Medical Transcriptionist	17.91
12210 - Nuclear Medicine Technologist	33.46
12221 - Nursing Assistant I	10.63
12222 - Nursing Assistant II	11.95
12223 - Nursing Assistant III	13.03
12224 - Nursing Assistant IV	14.63
12235 - Optical Dispenser	18.39
12236 - Optical Technician	15.02
12250 - Pharmacy Technician	15.22
12280 - Phlebotomist	15.88
12305 - Radiologic Technologist	24.59
12311 - Registered Nurse I	24.51
12312 - Registered Nurse II	29.20
12313 - Registered Nurse II, Specialist	29.20
12314 - Registered Nurse III	35.32
12315 - Registered Nurse III, Anesthetist	35.32
12316 - Registered Nurse IV	42.35
12317 - Scheduler (Drug and Alcohol Testing)	23.19
12320 - Substance Abuse Treatment Counselor	18.59
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.76
13012 - Exhibits Specialist II	24.48
13013 - Exhibits Specialist III	29.93
13041 - Illustrator I	20.17
13042 - Illustrator II	24.99
13043 - Illustrator III	30.56
13047 - Librarian	27.38
13050 - Library Aide/Clerk	12.27
13054 - Library Information Technology Systems Administrator	24.96
13058 - Library Technician	15.33
13061 - Media Specialist I	17.68
13062 - Media Specialist II	19.76
13063 - Media Specialist III	22.38
13071 - Photographer I	13.98
13072 - Photographer II	17.85
13073 - Photographer III	21.52
13074 - Photographer IV	26.56
13075 - Photographer V	32.12
13090 - Technical Order Library Clerk	14.82
13110 - Video Teleconference Technician	19.61
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.90
14042 - Computer Operator II	17.80
14043 - Computer Operator III	19.83
14044 - Computer Operator IV	22.04
14045 - Computer Operator V	24.40
14071 - Computer Programmer I	(see 1) 19.86
14072 - Computer Programmer II	(see 1) 24.53
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.90
14160 - Personal Computer Support Technician	22.04
14170 - System Support Specialist	27.99
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	31.98
15020 - Aircrew Training Devices Instructor (Rated)	38.68
15030 - Air Crew Training Devices Instructor (Pilot)	42.71

15050 - Computer Based Training Specialist / Instructor	31.98
15060 - Educational Technologist	30.27
15070 - Flight Instructor (Pilot)	42.71
15080 - Graphic Artist	23.35
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	41.71
15086 - Maintenance Test Pilot, Rotary Wing	41.71
15088 - Non-Maintenance Test/Co-Pilot	41.71
15090 - Technical Instructor	23.07
15095 - Technical Instructor/Course Developer	28.24
15110 - Test Proctor	18.63
15120 - Tutor	18.63
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.69
16030 - Counter Attendant	9.69
16040 - Dry Cleaner	11.90
16070 - Finisher, Flatwork, Machine	9.69
16090 - Presser, Hand	9.69
16110 - Presser, Machine, Drycleaning	9.69
16130 - Presser, Machine, Shirts	9.69
16160 - Presser, Machine, Wearing Apparel, Laundry	9.69
16190 - Sewing Machine Operator	12.73
16220 - Tailor	13.57
16250 - Washer, Machine	10.20
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	25.18
19040 - Tool And Die Maker	27.35
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	16.13
21030 - Material Coordinator	21.57
21040 - Material Expediter	21.57
21050 - Material Handling Laborer	16.74
21071 - Order Filler	12.00
21080 - Production Line Worker (Food Processing)	17.33
21110 - Shipping Packer	15.60
21130 - Shipping/Receiving Clerk	15.60
21140 - Store Worker I	13.62
21150 - Stock Clerk	18.41
21210 - Tools And Parts Attendant	17.33
21410 - Warehouse Specialist	17.33
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	28.73
23019 - Aircraft Logs and Records Technician	22.24
23021 - Aircraft Mechanic I	27.37
23022 - Aircraft Mechanic II	28.73
23023 - Aircraft Mechanic III	29.92
23040 - Aircraft Mechanic Helper	20.54
23050 - Aircraft, Painter	23.84
23060 - Aircraft Servicer	22.24
23070 - Aircraft Survival Flight Equipment Technician	23.84
23080 - Aircraft Worker	23.12
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	23.12
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	27.37
23110 - Appliance Mechanic	20.12
23120 - Bicycle Repairer	18.70
23125 - Cable Splicer	30.15
23130 - Carpenter, Maintenance	20.23
23140 - Carpet Layer	22.59
23160 - Electrician, Maintenance	23.13
23181 - Electronics Technician Maintenance I	24.49
23182 - Electronics Technician Maintenance II	26.33
23183 - Electronics Technician Maintenance III	27.30
23260 - Fabric Worker	20.55
23290 - Fire Alarm System Mechanic	20.42

23310 - Fire Extinguisher Repairer	19.42
23311 - Fuel Distribution System Mechanic	26.65
23312 - Fuel Distribution System Operator	21.99
23370 - General Maintenance Worker	20.86
23380 - Ground Support Equipment Mechanic	27.37
23381 - Ground Support Equipment Servicer	22.24
23382 - Ground Support Equipment Worker	23.12
23391 - Gunsmith I	19.42
23392 - Gunsmith II	21.72
23393 - Gunsmith III	23.94
23410 - Heating, Ventilation And Air-Conditioning Mechanic	22.19
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	22.97
23430 - Heavy Equipment Mechanic	21.53
23440 - Heavy Equipment Operator	22.99
23460 - Instrument Mechanic	24.17
23465 - Laboratory/Shelter Mechanic	22.69
23470 - Laborer	13.44
23510 - Locksmith	21.41
23530 - Machinery Maintenance Mechanic	24.17
23550 - Machinist, Maintenance	22.22
23580 - Maintenance Trades Helper	15.35
23591 - Metrology Technician I	24.17
23592 - Metrology Technician II	25.03
23593 - Metrology Technician III	25.90
23640 - Millwright	27.90
23710 - Office Appliance Repairer	18.88
23760 - Painter, Maintenance	19.70
23790 - Pipefitter, Maintenance	25.62
23810 - Plumber, Maintenance	24.06
23820 - Pneudraulic Systems Mechanic	23.94
23850 - Rigger	25.03
23870 - Scale Mechanic	21.72
23890 - Sheet-Metal Worker, Maintenance	20.73
23910 - Small Engine Mechanic	18.96
23931 - Telecommunications Mechanic I	24.41
23932 - Telecommunications Mechanic II	26.44
23950 - Telephone Lineman	23.52
23960 - Welder, Combination, Maintenance	20.42
23965 - Well Driller	21.76
23970 - Woodcraft Worker	23.94
23980 - Woodworker	19.35
24000 - Personal Needs Occupations	
24550 - Case Manager	14.97
24570 - Child Care Attendant	11.04
24580 - Child Care Center Clerk	15.48
24610 - Chore Aide	10.38
24620 - Family Readiness And Support Services Coordinator	14.97
24630 - Homemaker	17.36
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	25.22
25040 - Sewage Plant Operator	20.84
25070 - Stationary Engineer	25.22
25190 - Ventilation Equipment Tender	19.39
25210 - Water Treatment Plant Operator	20.84
27000 - Protective Service Occupations	
27004 - Alarm Monitor	20.00
27007 - Baggage Inspector	12.02
27008 - Corrections Officer	24.65
27010 - Court Security Officer	24.65
27030 - Detection Dog Handler	18.00
27040 - Detention Officer	24.65
27070 - Firefighter	24.58

27101 - Guard I	12.02
27102 - Guard II	18.00
27131 - Police Officer I	27.38
27132 - Police Officer II	30.43
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	11.67
28042 - Carnival Equipment Repairer	10.77
28043 - Carnival Worker	8.89
28210 - Gate Attendant/Gate Tender	13.25
28310 - Lifeguard	11.25
28350 - Park Attendant (Aide)	14.82
28510 - Recreation Aide/Health Facility Attendant	10.82
28515 - Recreation Specialist	17.75
28630 - Sports Official	11.80
28690 - Swimming Pool Operator	17.89
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	19.97
29020 - Hatch Tender	19.97
29030 - Line Handler	19.97
29041 - Stevedore I	18.77
29042 - Stevedore II	20.11
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	38.35
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	26.44
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	29.12
30021 - Archeological Technician I	18.75
30022 - Archeological Technician II	18.73
30023 - Archeological Technician III	22.73
30030 - Cartographic Technician	22.73
30040 - Civil Engineering Technician	22.98
30051 - Cryogenic Technician I	24.84
30052 - Cryogenic Technician II	27.44
30061 - Drafter/CAD Operator I	16.39
30062 - Drafter/CAD Operator II	18.35
30063 - Drafter/CAD Operator III	20.46
30064 - Drafter/CAD Operator IV	25.17
30081 - Engineering Technician I	15.69
30082 - Engineering Technician II	17.62
30083 - Engineering Technician III	20.43
30084 - Engineering Technician IV	25.30
30085 - Engineering Technician V	30.94
30086 - Engineering Technician VI	35.32
30090 - Environmental Technician	20.71
30095 - Evidence Control Specialist	22.43
30210 - Laboratory Technician	20.99
30221 - Latent Fingerprint Technician I	24.84
30222 - Latent Fingerprint Technician II	27.44
30240 - Mathematical Technician	22.73
30361 - Paralegal/Legal Assistant I	18.22
30362 - Paralegal/Legal Assistant II	22.57
30363 - Paralegal/Legal Assistant III	28.49
30364 - Paralegal/Legal Assistant IV	33.84
30375 - Petroleum Supply Specialist	27.44
30390 - Photo-Optics Technician	22.73
30395 - Radiation Control Technician	27.44
30461 - Technical Writer I	23.77
30462 - Technical Writer II	29.08
30463 - Technical Writer III	35.18
30491 - Unexploded Ordnance (UXO) Technician I	24.37
30492 - Unexploded Ordnance (UXO) Technician II	29.48
30493 - Unexploded Ordnance (UXO) Technician III	35.34
30494 - Unexploded (UXO) Safety Escort	24.37
30495 - Unexploded (UXO) Sweep Personnel	24.37
30501 - Weather Forecaster I	24.84
30502 - Weather Forecaster II	30.22

30620 - Weather Observer, Combined Upper Air Or Surface Programs	(see 2)	21.32
30621 - Weather Observer, Senior	(see 2)	22.73
31000 - Transportation/Mobile Equipment Operation Occupations		
31010 - Airplane Pilot		29.48
31020 - Bus Aide		13.86
31030 - Bus Driver		19.04
31043 - Driver Courier		17.51
31260 - Parking and Lot Attendant		11.21
31290 - Shuttle Bus Driver		18.95
31310 - Taxi Driver		12.96
31361 - Truckdriver, Light		18.95
31362 - Truckdriver, Medium		20.07
31363 - Truckdriver, Heavy		22.08
31364 - Truckdriver, Tractor-Trailer		22.08
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		14.37
99030 - Cashier		10.02
99050 - Desk Clerk		11.49
99095 - Embalmer		24.63
99130 - Flight Follower		24.37
99251 - Laboratory Animal Caretaker I		11.57
99252 - Laboratory Animal Caretaker II		12.52
99260 - Marketing Analyst		28.12
99310 - Mortician		29.07
99410 - Pest Controller		15.64
99510 - Photofinishing Worker		11.98
99710 - Recycling Laborer		18.01
99711 - Recycling Specialist		21.63
99730 - Refuse Collector		16.18
99810 - Sales Clerk		11.34
99820 - School Crossing Guard		10.20
99830 - Survey Party Chief		20.84
99831 - Surveying Aide		12.58
99832 - Surveying Technician		18.62
99840 - Vending Machine Attendant		16.07
99841 - Vending Machine Repairer		18.03
99842 - Vending Machine Repairer Helper		16.07

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 8 years, 4 weeks after 15 years, and 5 weeks after 25 years.

Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in

the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### \*\* HAZARDOUS PAY DIFFERENTIAL \*\*

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading



and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are

included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).